

**Perry Hall Middle School PTSA**  
**Board of Directors Meeting Minutes**  
Tuesday, September 9, 2008

**ATTENDANCE:**

Heather Patti, Renee Papavasiliou, Kathy Fox, Krista DiPaula, Jackie Nelson-Becker, Allen Zink, Elizabeth Sturm, Michele Burbridge, Nancy Smith, John Wisniewski, Terri Smith, Joe Regan, Trish Bisaha, Debora Main, Kyle Main, Kathy Schwabeland, Karen Hosler.

**I. Presidents Report – Heather Patti**

- a. Meeting called to order at 7:07.
- b. The minutes from 8/18/08 were read silently and approved.
- c. Mr. Zink did a great job alerting everyone of the passing of Mrs. Newman and a big thanks goes out to him for having the grief counselors in the building on Monday.
- d. The PTSA sent flowers to the funeral home.
- e. Six grade Back to School Night went well.
- f. We have reached 70% of our membership goal. We now have 1107 PTSA members.
- g. Ms. Alder's class has 75% participation.
- h. We have received \$5500.00 in membership dues and \$300.00 in donations.
- i. Michele and I cleaned out the PTSA closet and found committee binders.
- j. Our master calendar is just about complete.
- k. Our 1<sup>st</sup> Market Day was due today.
- l. Out fall fundraiser "RAZEN" will kick off on Sept. 18<sup>th</sup>.
- m. Plan of Works due by the end of this month.
- n. Volunteer application is an annual requirement. Please make sure you complete an application and log your volunteer time in the log book.
- o. Kyle Main is our 6<sup>th</sup> grade student rep.
- p. We still need committee chairs for Teacher appreciation and Business liaison.

**II. Committee Reports**

**Fall Fundraiser** (Deb Main) Our kickoff will be Sept 18<sup>th</sup>, the children will attend a 20 minute assembly learning about the contest and rewards. There will be 2 brochures this year. One will have gift wrap, chocolates, magazines and gift items and the other will have frozen baked products like pretzels, cookies and pies. We make 40% on the frozen and 44% on the other catalogue. The sale will run for 2 weeks and delivery will be prior to Thanksgiving. After the sale, Razen will host a party for all students that meet a minimum sales level. It will have a carnival theme and last about 1:45 minutes. The maximum number of students for the party is 230 so we may need more than one day. We also need to decide to have the party before or after winter break. Razen will also bring in employees to work the party. It was decided to have a few PTSA adult members supervise this event. This is our major fundraiser for the year. The proceeds go to offset the cost of much of our planned budget. We are in need of volunteers the day of delivery. **MOTION #1** Additional money counters are needed and please add the names listed to be added Anna Marie Hogue, LeeAnn Whitaker, Carol Huselton, Rick Ciattei, Sharon Cody, Ken Cody, Diane Gaither, Mary Nagle and all board members. Motion made by Terri Smith and 2<sup>nd</sup> by Kathy Schwabeland. Motion #1 approved.

**Website** (Terri Smith) Our website has been updated. Please send any information you would like posted.

**Beautification** (Heather Patti) Planning a Fall Clean Up for October 25<sup>th</sup>. We will be cleaning up the front of the school and the entrance.

**Gold Bag** (Heather Patti for Rita Weber) We are looking for businesses to silicate. Buffalo Wild Wings is going to offer incentives. Trish Bisaha suggested we contact Ledo Pizza.

**Market Day** (Kathy Nichol) Our code is #12331 and our 1<sup>st</sup> Market Day was due today. Our total for this month is around \$5500.00 and we will make a 20% profit on that total. Pick up is Thursday evening. Volunteers need to arrive at 5:30; this is a good way for students to earn service hours. This month if you spent \$50.00 or more, your name was entered in a drawing for a free chocolate chip cake.

**Newsletter** (Joe Regan) October issue deadline is the 28<sup>th</sup>. Last year all board members names and phone numbers were listed in the newsletter; should we keep it the same way this year? It was decided to keep the names & numbers in the newsletter.

**Box Tops** (Heather Patti) There was a sheet in the newspaper that allows you to attach 20 Box Top labels to it. We are going to copy the sheet and send it home. Any child that turns in a sheet will receive a coupon for a free Chick-Fil-A sandwich.

**Spirit Wear** (Michele Burbridge) I have talked with Julie Spiroff (CHE Spirit Chair) and she had a company from New Jersey redesign their logo this year and was a huge success. The company supplies all notices, order forms and samples. They ask for a commitment letter stating we have every intention to use them for producing the product. They are offering us 5 items: hoodie (sweatshirt), zipper hoodie, flannel pants, sweat pants and a T-shirt. The company would package each order. We would only have to distribute the orders. This will not net us much profit but it will be a great way to promote school spirit. For example a hoodie will cost us \$23.95 and we will sell it for \$25.00 to cover 6% MD state sales tax. There were concerns about having a Spirit Wear Sales event during the RAZEN fundraiser so a motion was made.

**MOTION #2** To start the Spirit Wear sales event after the Razen fundraiser is turned in. Motion made by Michele Burbridge and 2<sup>nd</sup> by Jackie Nelson-Becker.

### **III. Treasurer's Report** – Nancy Smith

- a. Balance as of 9/9/08 is \$13,844.95.
- b. We only keep \$1.25 of the \$5.00 membership fee.
- c. The 2008-2009 budget was approved.

### **IV. Teacher's Report** - Jackie Nelson Becker

- 6<sup>th</sup> grade Back to School Night was very successful.
- Magnet applications are available and due by December.

### **V. Principal's Reports** – Mr. Zink

a. We are working on several plans to honor the memory of Mrs. Newman. Mr. McDonald is organizing a team of staff members to participate in the Susan G. Komen Race for the Cure on Oct. 19<sup>th</sup> in Hunt Valley. We are hoping to have at least 50 staff members participate in this event. In addition, we are looking into installing metal benches, new shrubs and maybe a pink dogwood tree in the courtyard next to the 6<sup>th</sup> grade office.

b. Mrs. Carr was not able to make the meeting. 7<sup>th</sup> grade has two field trips coming up. The Zoo field trip was already schedule for Oct. 16<sup>th</sup> and then we found out we were invited to attend the NASA assembly at CCBC-Dundalk campus. Also, we were wondering if the PTSA would help subsidize the 7<sup>th</sup> grade field trip to Medieval Times. The trip would take place in the spring.

c. We are very lucky to have the best staff, students and parents.

d. Everyone seems to be much happier this year and we think it has a lot to do with the whole school being air conditioned.

e. Very impressed, only 2 parents needed help with their child's schedule at back to school night.

f. It is going to be a great year.

### **VI. Adjournment** 7:56pm

Minutes submitted by: Renee Papavasiliou – PTA recording secretary

