

Proposed

Perry Hall Middle School PTSA  
Board of Directors Meeting 7PM  
Tuesday, April 8, 2008  
Minutes

**Attendance:** Board members: Kathy Barbour, Diane Serpe, Terry Koogle, Glenn Kraus, Regina Ciattei, Janna Wisniewski, John Wisniewski, Terri Smith, Karen Hosler, Nancy E. Smith, Al Zink, Frances Craig (member)

Guests: Dan Taglienti (Razens), Michelle Ostrowski (CHE), Kim Lauer (CHE), Steven Law (CHE), Trish Bisaha (CHE), J.T. Bisaha (CHE), Kathy Fox (CHE), Renee' Papavasiliou (CHE), Pauline Oji (JVE), Victoria Oji (JVE), Tammy Oliver (JVE), Ann Daniels (JVE), Lori Papavacleous (Unknown), Zhaoli Sun (Unknown), Michele Bell (Unknown)

I. Call to order 7:08PM, President Terri Smith (approval of proposed agenda)

II. Special Guests, Welcome and Board member introductions.

Terry Koogle explained scholarship committee during introductions. Terri Smith explained fundraisers, Market Day and overview of PTSA. Other Board members introduced.

III. Principal's Reports

- a. Welcomed feeder school guest. May 1<sup>st</sup> Grade 6 info night 7PM; Mr. Barish will be the grade 6 AP
- b. PHMS American Cancer Society Bowl-a-thon, PHMS raised about \$19,000. We are the number one fundraising school once again.
- c. MSA testing is going well.
- d. Facility renovation report: 4/15/08 new A/C goes "online". 5/1/08 grade 6 wing will be finished.

IV. Reading and approval of minutes

- a. 2/19/08 minutes were not submitted by Recording Secretary, Bonni Wittstadt. Unable to review and approve. Deferred to next meeting.
- b. 3/11/08 minutes reviewed as submitted by Heather Patti, board member. Attendees were given a few minutes to review the minutes. Some changes were made. Minutes will be filed as modified.

V. Treasurer's Report, (Nancy E. Smith had to leave), written report read by Terri Smith.

- a. Net increase to fund balance to date \$16,428.70. Total income \$62,649.50; total expenses \$46,220.80. Fund balance as of 3/11/08 \$28,317.31. Highlights of activity since last report: Paid Council Insurance \$225; teacher reimbursements \$288.76; Red Bag items \$134; Grade 6 Career Day \$310.12. It was determined that we will not be having Grade 7 Career Connections therefore \$3500 budget will not be needed. Report filed for inspection.

Terri Smith stepped down as chairman of the meeting to make a motion. "Gavel" passed to Terry Koogle.

Terri Smith made a motion to discuss purchasing a trophy display case for the school (in the form of a grant to the school). Motion seconded by Diane Serpe. Discussion commenced. Approximate cost between \$2,500 and \$4,000 dollars. Case must be from BCPS approved vendor. We will investigate options and report/discuss feasibility at next PTSA Board meeting on May 13, 2008. Gavel passed back to Terri Smith.

- b. Personal Property Tax due 4/15/08, mailed 3/30/08

VI. President's Report, Terri Smith

- a. Nominating committee appointments-Teri Bibeault, Joe Regan, LeeAnn Whitaker. They will elect their own chair. Report of nominees will be published in Panther Beat newsletter. Nominations will be open to the floor during the General Meeting on May 22.
- b. New insurance provider from MD PTA-UnionBanc. Coverage through 5/1/08 through 10/30/09, info and loss control documents will be posted on the PTSA Web site. Board members and event coordinators are encouraged to review the documents closely.
- c. General Membership Meeting, **elections**, May 22, 2008 – all board members should plan to attend, especially treasurer, recording secretary, nominating committee, 2008-2009 nominees, and out-going chairs and reps leaving PHMS.
- d. June/Year-end Board Celebration – sign up sheet at next meeting. Possible change in venue.

VII. Ways & Means (Jenn Mayfield) – Presentation by Daniel Taglienti with Razen Unlimited. Brochures

distributed, student incentive programs discussed, profit sharing, delivery and distribution options explained. 50% profit if parent volunteers distribute pre-filled and sorted boxes; 45% profit Razen full distribution; 42%

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home distribution. Terri Smith expressed concerned over volunteer ratio required for non-profit status. Mr. Taglienti assured us that the volunteers required for selling items, and counting money would be sufficient.

### VIII. Student Representatives' Reports

Janna Wisniewski reported on Grade 7 activities and curriculum.

### IX. Committee Reports

- a. Star Search Talent Show (Karen Wisniewski/Regina Ciattei, written report read by Janna Wisniewski)
- b. Hospitality Committee, PHHS Liaison (Diane Serpe, Frances Craig), Kathy Schwabeland has taken over Friday Coffee Service. Frances Craig will coordinate with Heather Patti for refreshments at Spring Clean-up on June 1.
- c. Scholarship Committee (Terry Koogle, report given during Board introductions earlier in the meeting). On schedule. Presentation will be made in May.
- d. Beautification (Heather Patti, written report submitted), brief summary; June 1, 9AM – 1PM. Donations solicited and received.
- e. Print Shop (Jenn Mayfield); Life Skills Class appreciation event being finalized. Aquarium admission plus lunch, June 5.

### X. New Business - none

### XI. Adjournment, 9:02PM